NORTH DAKOTA CJIS SAVIN

Governance Committee Meeting

Date: August 28, 2014
Time: 10:00 AM – 12:00 PM
Place: Peace Garden Room- Capital

I.   **Review prior meeting minutes.**

II. **Information:**

   o   New SGC Member Introductions (Carisa Upton & Mike Graner)

   o   Program Status Update for Each Service with Usage Statistics-

Agency	Offender Status Breakdown					Type Of Registration Breakdown						
	IC	OC	UC	TR	Total	Phone	Pager	Letter	Email	TTY	Text	Total
Adams County Jail	1	9	1	1	12	0	0	0	0	0	0	0
Barnes County Sheriff's Department	16	66	0	11	93	0	0	0	9	0	2	11
Bottineau County Sheriff's Office	3	17	0	4	24	0	0	0	0	0	1	1
Burleigh County Sheriff's Office	162	377	1	96	636	130	0	0	75	2	29	236
Cass County Jail	294	495	1	131	921	118	0	0	137	0	23	278
Cavalier County Jail	0	1	0	1	2	0	0	0	0	0	1	1
Grand Forks County Correctional Facility	196	309	20	46	571	93	0	0	52	0	34	179
Heart of America Correctional & Treatment Center	75	48	1	20	144	14	0	0	25	0	12	51
Lake Region Correctional Facility	88	360	0	58	506	109	0	0	9	0	3	121
McKenzie County Sheriff's Office	0	33	0	6	39	0	0	0	1	0	0	1
McLean County Sheriff's Office	20	29	0	4	53	5	0	0	8	0	3	16
Mercer County Sheriff's Office	22	13	0	2	37	1	0	0	8	0	2	11
Morton County Correctional Center	15	17	0	2	34	2	0	0	1	0	0	3
Mountrail County Sheriff's Department	10	58	0	5	73	1	0	0	4	0	3	8
ND Department of Corrections and Rehabilitation	1,574	71	11	888	2,544	823	0	0	2,365	1	780	3,969
Pembina County Jail	3	21	0	3	27	0	0	0	0	0	0	0
Richland County Corrections	11	30	0	0	41	0	0	0	8	0	1	9
Rolette County Jail	19	62	0	17	98	0	0	0	0	0	0	0
SW Multi-County Correction Center	101	270	3	9	383	2	0	0	8	0	8	18
Stutsman County Correctional Center	69	145	0	0	214	4	0	0	24	0	20	48
Traill County Jail	5	22	0	0	27	0	0	0	0	0	0	0
Walsh County Jail	22	30	0	2	54	0	0	0	2	0	1	3
Ward County Sheriff's Department	133	532	0	70	735	14	0	0	34	0	34	82
Williams County Jail	124	309	0	17	450	21	0	0	40	2	39	102
Totals	**2,963**	**3,324**	**38**	**1,393**	**7,718**	**1,337**	**0**	**0**	**2,810**	**5**	**996**	**5,148**

* IC=In Custody, OC=Out of Custody, UC=Unsupervised Custody, TR=Transferred

Agency	IC	OC	UC	Sup	Other	Total	Phone	Pager	Letter	Email	TTY	Text	Total
ND Probation & Parole Main Office	133	5,770	0	0	1,558	7,461	485	0	0	1,868	2	570	2,925
Totals	**133**	**5,770**	**0**	**0**	**1,558**	**7,461**	**485**	**0**	**0**	**1,868**	**2**	**570**	**2,925**

* IC=In Custody, OC=Out of Custody, UC=Unsupervised Custody, Sup=Supervised

Month (of 2014)	% New Protection Orders with Registrations
Jan.	44%
February	38%
March	48%
April	46%
May	43%
June	37%
July	29%

- o The photo interfaces for Ward and Cass County were discussed. Discussed the hurdles we have had with the vendor and the progress being made.

III. **Updates on Old Business:**

- o ND SAVIN Training – Providing training at Lake Region Academy and the Bismarck PD academy was discussed as a possibility. Brett Burkholder provided the contact information for the LE academy and Janelle Moos suggested getting in contact with Stephanie Gerhardt regarding the Bismarck Academy.

- o Victim Data Pull and VINE NT – Discussed the timeline for the next set of agencies going live with the NT and VDP. The agencies on track for these upgrades are the LERMS users, Barnes County, and Ward County.

- o Marketing- Discussed the marketing campaigns that were done during April and May this past year including the SAVIN swag and the FB ads.

- o Update on Strategic Planning process- The committee agreed that they would like to see background checks done for access to Vinewatch and Vine Protect. The committee reviewed the user agreement forms and suggestions were made for changes.

IV. **New Business:**

- o LERMS Project update- Discussed the pilot project and the rollout with the new agencies. Provided information on which agencies will be on the LERMS JMS system and the benefits to having that many agencies on one system/interface.

- o Court Project Update- Discussed the IJIS project. Sharon Schmidt provided some feedback as to some of the frustrations she has had with the system. Sharon had

asked about being able to get scheduled notifications right away rather than waiting until 30 days prior. The pros and cons of doing this was discussed as a group and will also be brought up with APPRISS to see what can be done or adjusted.

- o AD Authentication project - This project was discussed and will be a focus during the next biennium for SAVIN. Gordon Christianson asked to be involved in some of the initial discussions on this project. We discussed the importance of being compliant with State standards and the continuity of all CJIS programs.
- o SAVIN/APPRISS Contract- Discussed the contract and the reason for the Service Level Standards. Contract is being reviewed by APPRISS in draft form currently.
- o NDCAWS Contract – Presented the contract and terms with NDCAWS to the committee and explained the benefits we have had with this partnership.

V.   Questions/Concerns

- o Gordon Christianson asked to be added to the outage distribution lists for registration tracking purposes.
- o We discussed setting up Webinar meetings for the next meeting rather than a conference call.
- o We will schedule Web meeting in January and a face to face meeting in the spring.